



**SUPPLEMENT TO THE NEW ENGLAND INSTITUTE OF TECHNOLOGY
2018 – 2019 STUDENT HANDBOOK
EXPLANATORY NOTE**

This supplement replaces and supersedes those sections of New England Institute of Technology's 2018-2019 Student Handbook listed herein:

Page 38: Effective March 20, 2019, add the following section after “Internship and Clinical Experience Courses Registration Policy”:

Intersession Courses

Intersession courses, offered between the spring and summer terms, are intensive, five-week versions of NEIT's standard ten-week liberal arts courses. Courses in the majors are not offered during Intersession. Intersession allows current students the opportunity to take necessary courses they were unable to take in a previous term, to get ahead of their schedule to have a lighter course load in a future term(s), and/or to retake a course for a better grade. Due to the rigor of the five-week courses, students may not take more than two courses during Intersession.

Page 47: Effective March 20, 2019, add the following section after “Prohibited Uses of NEIT's Computing and Network Resources”:

No data that is classified as credit card or financial account information (including bank or other account numbers and routing information) shall be captured, transmitted, or stored via New England Tech email. This includes but is not limited to social security numbers, financial account & routing information, or tax forms. Data classified as personally identifiable information (PII), sensitive organization data, medical records/HIPPA protected information or information found in background checks, should only be captured, transmitted, or stored via New England Tech email for internal use only (i.e. only to and from {between} neit.edu email addresses). If it is necessary to exchange PII, sensitive, or protected information with an external party, encrypted email must be used. NEIT business must be conducted using NEIT email; the use of personal email accounts to conduct NEIT business is strictly prohibited.