



# NEW ENGLAND INSTITUTE OF TECHNOLOGY

## CAMPUS REOPENING UPDATE

October 21, 2020

**TO: Faculty and Staff**  
**FROM: Scott Freund, Executive Vice President**  
**RE: REMINDER TO FACULTY AND STAFF TO WEAR FACE MASKS AND SOCIAL DISTANCE**

The start of the fall term is already behind us and as we look forward to the holiday season, there are a few reminders we want to share with the NEIT community. First, we need to acknowledge that most people are following the rules to keep our campus, themselves and their families as safe as possible. Now, with the weather getting colder and activities moving indoors, we need to be even more vigilant in doing the things we know reduce the transmission of COVID-19.

And, please remember that all of us serve as role models for our students. We must do the things we know work if we want the students to do their part to help keep the NEIT community safe.

This is serious.....One of the most important things you can do is to wear a face mask and to wear it in the proper way. Again, here's what that means:

- An effective face mask must always be worn while on any of the NEIT campuses, whether indoors or outdoors. The only exception is for people who have private offices where, when alone, may remove their mask. Once another person approaches, a mask must go on.
- An effective face mask is one that is made of multiple layers of fabric, and may be reused after proper washing, or a single-use medical grade mask that may be purchased at local pharmacies and other outlets. Bandanas are not appropriate face coverings for COVID-19.
- The face masks must cover the nose and mouth.
- If you are eating or drinking a beverage anywhere other than alone in your office, the mask must be returned to cover your nose and mouth as soon as you finish eating or taking a sip of your beverage.
- Face masks must be worn even if there is a plexiglass separator in place.
- If you wear a face shield, you must also wear a face mask; a face shield alone is not enough.

- It is in your self-interest to avoid being in the presence of someone that is not wearing a face mask. If you don't want to catch COVID-19, don't be near someone who is not wearing a face mask.

In addition to always wearing a face mask, please avoid being in close contact with anyone.

- Close contact is defined as being within 6' of another person, with or without a mask, whether indoors or outdoors, for a sustained period of 15 minutes or more.
- If you come in close contact with a person who tests positive, the state of Rhode Island and NEIT may require you to quarantine for 14 days, causing you to remain in your home.

We are encouraged to see that most people are wearing masks and helping to keep the community safe. Please continue to do your part, so we can all get through this as safely as possible.

Thanks to all and stay well.