

General Information

The Occupational Therapy Assistant (OTA) associate degree program prepares students to help a variety of people in many different environments. OTAs assist people of all ages, with varying abilities or handicaps, to gain independence in their day-to-day activities. The primary focus of occupational therapy practice is to enhance participation in meaningful occupations for all people of all ages, regardless of the type of limitation which interferes with participation in life activities. Occupational therapy is a hands-on career, which literally involves working to change people's lives for the better. Because every client has a unique set of circumstances, OTAs help to develop and carry out an individualized plan of care for each client.

Graduates of the OTA Associate in Science degree program work not only in traditional medical environments but also work in community-based settings, work environments, schools and other agencies addressing the needs of individuals with disabilities. In the field, the OTA works cooperatively with a registered occupational therapist (OTR) who is responsible for all aspects of occupational therapy care. Most of the time, however, the OTA works independently with individual clients or groups. In the associate degree program, students learn to act as part of the rehabilitation team, collecting data needed for the client's initial evaluation, carrying out treatment plans, using technology to help people overcome disabilities, and designing activities to help people reach their goals.

After completion of all classroom training on campus and Level I Fieldwork off campus, students enter the community for Level II Fieldwork. The two Level II Fieldwork experiences give students many opportunities to apply classroom training to real life situations. Upon successful completion of all degree requirements, students will be eligible to sit for the National Certification Examination for Occupational Therapy Assistants. Employment is available in a wide variety of settings in the areas of physical disabilities, pediatrics, and geriatrics, as well as in mental health and wellness programs. In addition, graduates of this program are eligible to continue on for a Bachelor of Science Degree in Rehabilitation Sciences or apply for entry to the Master of Science Degree in Occupational Therapy.

ACCREDITATION STATUS

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449.

ACOTE's telephone number, c/o AOTA is (301) 652-AOTA and the website is www.acoteonline.org. Graduates of the program will be able

to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states, including Rhode Island, require licensure in order to practice. State licensure is usually based on the results of the NBCOT Certification Examination. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.



Program Mission, Goals and Outcomes

Program Mission

The mission of the Occupational Therapy Assistant (OTA) Program is to provide a specialized associate degree program to prepare students to become Occupational Therapy Assistants working in partnership with the Occupational Therapist. Through a combination of didactic, laboratory and fieldwork experiences, the program emphasizes application of knowledge to the provision of occupational therapy services to individuals who strive to live a productive life.

Program Goals

1. The OTA program will provide appropriate learning opportunities for students to acquire the theoretical knowledge, applicable skills and attitude necessary to function as an entry-level occupational therapy assistant.
2. The OTA program will prepare students to sit for the national certification examination.
3. The OTA program will endeavor to instill in the student a sense of commitment to the occupational therapy profession's core values and ethics.

Program Outcomes

Graduates of this program will be able to:

1. Respect all people and cultures and render occupational therapy services to clients in various environments; for all populations, groups and individuals seeking services.
2. Function as an advocate and partner in the health care team including the development of professional relationships with recipients of service and professional and non-professional care givers.
3. Communicate through a variety of methods all material, information, services and documentation required as directed by practice guidelines and the law.
4. Act in an ethically responsible way with regard to legal obligations applicable in all practice settings while adhering to the core values of occupational therapy practice.
5. Follow and select all activities pertinent to meeting the objectives of the treatment plan and recognize the need for adaptation, adjustments and restructuring of the plan within the recognized role delineation of the occupational therapy assistant.
6. Practice occupational therapy services using the most current evidence-based methods to ensure the highest quality of care.



Curriculum

Term I					
Course No.		Course Title	C	L	T
OTA	110	Foundations of Occupational Therapy Assistant Practice	4	0	4
OTA	111	Foundations of Occupational Therapy Assistant Practice Lab	0	4	2
BIO	100	Anatomy and Physiology I	4	0	4
BIO	101	Anatomy and Physiology I Lab	0	4	2
HS	120	Medical Terminology I	1	0	1
EN	100	Introduction to College Writing (COM Core)	4	0	4
			13	8	17

Term II					
Course No.		Course Title	C	L	T
OTA	122	Development of Human Occupation Across the Lifespan	4	0	4
OTA	137	Mental Health Populations and Practice for Occupational Therapy	3	4	5
OTA	138	Level I Fieldwork – Mental Health	0	3	1
BIO	120	Anatomy and Physiology II	4	0	4
BIO	121	Anatomy and Physiology II Lab	0	4	2
HS	123	Medical Terminology II	1	0	1
			12	11	17

Term III					
Course No.		Course Title	C	L	T
OTA	123	Functional Kinesiology	2	4	4
OTA	132	Pediatric Populations	4	0	4
OTA	133	Pediatric Practice for Occupational Therapy	3	4	5
EN	110	Healthcare Communications (COM Core)	4	0	4
			13	8	17

Term IV					
Course No.		Course Title	C	L	T
OTA	238	Level I Fieldwork – Adult Rehab	0	3	1
OTA	242	Adult Populations	4	0	4
OTA	243	Adult Practice for Occupational Therapy	3	6	6
OTA	250	Gerontology Practice for Occupational Therapy	3	0	3
CHOOSE ONE (depending upon Math placement)					
MA	100/ 110	Introduction to College Math (MA/SCI Core)	4	0	4
ELECTIVE	100-200 Level Math/Science Core				
			14	9	18

Term V					
Course No.		Course Title	C	L	T
OTA	255	Practice Issues for the Occupational Therapy Assistant	0	4	2
OTA	258	Level II Fieldwork* I	0	30	10
			0	34	12

Term VI					
Course No.		Course Title	C	L	T
OTA	263	Senior Capstone and Practice Development Seminar	4	0	4
OTA	268	Level II Fieldwork* II	0	30	10
			4	30	14

Intersession (This will vary depending upon the start date)					
Course No.		Course Title	C	L	T
<i>ELECTIVE</i>		<i>100-200 Level Social Sciences Core</i>	4	0	4
<i>ELECTIVE</i>		<i>100-200 Level Humanities (or Arts/Foreign Language) Core</i>	4	0	4
			8	0	8

Students with no college credits will need to take at least one course during intersession

Total Quarter Credit Hours = 103

Legend

C = Number of lecture hours per week

L = Number of laboratory hours per week

T = Total Quarter Credit Hours where each lecture hour per week is one credit, every 2-4 laboratory hours are one credit depending on the expected amount of pre- or post-lab work.

* 3 Fieldwork hours =1 quarter credit hour

Level I Fieldwork offered in Terms 2 and 4 for a total of 60 hours. The first Level II Fieldwork begins in Term 5 during the 3rd week of the quarter. The second Level II Fieldwork begins in Term 6. Each Fieldwork includes full-time placement in a facility for 8 weeks for each placement; for a total of 16 weeks.

PLEASE NOTE: All liberal arts core courses are listed in italics.

All associate degree students are required to take 32 credits of liberal arts and math/science courses as selected from the liberal arts core. See the course descriptions section of this catalog for a list of the core area courses. Students who place out of MA 100/110 must still take 32 credits of core courses.

PLEASE NOTE: Students in this program are required to maintain a minimum grade of C+ in all OTA courses.

Subject to change.

Liberal Arts Core Electives

All programs must meet certain minimum requirements in both the major and in the liberal arts. Course requirements for each program are listed in each curriculum along with liberal arts selections. Courses listed as “Core Electives” in a curriculum can be chosen by students from one of the several core areas listed below. Each core area provides a variety of courses for student choice. Students must take a minimum of 32 credits in core electives for the associate degree and an additional minimum of 28 credits for the bachelor’s degree. Individual majors have specific requirements and may require more than the minimum number of liberal arts credits or may specify certain courses in a particular core area. All liberal arts core elective courses are 4 credits. Please refer to the curriculum of the major for specific requirements.

Associate Degree Core Elective Areas¹

To obtain a minimum of 8 courses (32 credits), students may choose from the following course selections:

- 2 courses (minimum) from the Communications Core**
- 2 courses (minimum) from the Math/Science Core**
- 1-2 courses from the Humanities Core OR**
 - 1 course from the Humanities Core AND/OR**
 - 1 course from the Arts/Foreign Language Core**
- 1-2 courses from the Social Sciences Core**

Associate Degree Courses by Core¹

Communications Core Electives (Minimum 8 Credits)

EN 100 Introduction to College Writing
EN 106 Service Industry Communications
EN 110 Healthcare Communications
EN 200 Workplace Communications
EN 211 Oral Communications
HU 208 Rap/Rock and Poetry

Math/Science Core Electives (Minimum 8 Credits)

CHM 101 Life Science Chemistry
MA 100 Introduction to College Math with Lab
MA 105 Basic College Math with Lab
MA 110 Introduction to College Math
MA 109 Math for Life Science
MA 121 Business Math
MA 124 Technical Math I with College Algebra
MA 125 Technical Math I
MA 200 Applied Math for Business
MA 210 Technical Math II
PHY 126 Applied Physics & Lab
PHY 200 Physics I and Lab
SCI 110 Environmental Science

Arts/Foreign Language Core Electives (Maximum of 4 Credits in Place of a Humanities Course)

AR 203 Introduction to Drawing
AR 204 Introduction to Theater
AR 206 3D Sculpture: An Adventure in the Third Dimension
AR 207 Introduction to Applied Music



AR 209 The Art of Collage
JP 201 Introduction to Japanese
SP 201 Introduction to Spanish
SP 203 Spanish for Healthcare Workers

Humanities Core Electives (Minimum 4 Credits)

HU 208 Rap/Rock and Poetry
HU 211 Introduction to Film
HU 212 Documentary Film
HU 215 Popular Culture
HU 216 Music and the Media
HU 240 Graphic Design in the 20th Century
HU 242 The Automobile and American Culture
HU 244 Science Fiction
HU 289 Racing Through Film
HU 291 Critical Thinking and Chess

Social Sciences Core Electives (Minimum 4 Credits)

BU 236 Small Business and the Law
EC 203 Principles of Economics
HI 231 Contemporary History
HI 235 Architectural History
HI 280 The Holocaust
PS 140 Life-Span Development
PS 201 Introduction to Psychology
PS 202 Psychology of Healthcare
PS 203 Psychology of Happiness
PS 210 Human Relations in the Workplace
SO 203 Social Problems
SO 220 Internet and Society
SO 231 Crime and Deviance
SS 140 Criminal Investigations
SS 201 American Government in Action
SS 203 Terrorism & National Security
SS 204 Juvenile Justice System in America
SS 206 Constitutional Values in the 21st Century
SS 221 Technology and American Life
SS 222 Mindful Living

1. Subject to Change

Degree Progress Checklist

Check off each completed course.

Program Requirements

T1	OTA	110	_____
	OTA	111	_____
	BIO	100	_____
	BIO	101	_____
	HS	120	_____
T2	OTA	122	_____
	OTA	137	_____
	OTA	138	_____
	BIO	120	_____
	BIO	121	_____
	HS	123	_____
T3	OTA	123	_____
	OTA	132	_____
	OTA	133	_____
T4	OTA	238	_____
	OTA	242	_____
	OTA	243	_____
	OTA	250	_____
T5	OTA	255	_____
	OTA	258	_____
T6	OTA	263	_____
	OTA	268	_____

The liberal arts requirements include HS 120, HS 123, BIO 100, BIO 101, BIO 120 and BIO 121. These courses are taken during T1 and T2 (as shown).

Liberal Arts Core Requirements

11 Required Courses

(total of 34 credits)

Communications Core			
#1	EN 100	T1	_____
#2	EN 110	T3	_____
Math/Science Core			
#3	MA 100/110	T4	_____
	or		
#3	If you placed out of MA 100/110 take: 100-200 level MA/SCI elective	T4	_____
Humanities Core*			
#4	100-200 level HU elective	Intersession	_____
Social Sciences Core			
#5	100-200 level SS elective	Intersession	_____

*You may use one Arts/Foreign Language Core Elective to fulfill your Humanities Core.

PLEASE NOTE: All liberal arts courses must be taken before the start of Term 5.

Subject to change.

Please see your advisor for any questions.

Students are advised to take courses in the order and in the term in which they appear on this checklist. Any deviation may result in an extended time required to complete your degree as well as additional tuition and fees. Please contact your Student Advisor prior to making any changes to the course sequence.

Course Descriptions

HS 120 Medical Terminology I

1 Class Hour 1 Quarter Credit Hour

This is the first of a two-part course which is targeted for students majoring in Health Sciences and is designed to complement other required courses, particularly anatomy, physiology, and pathophysiology. Students will develop basic medical language skills through a study of root words, prefixes, and suffixes while focusing on the correct pronunciation, spelling, and use of such terms. Learning a new language requires memorization, repetition, and other pertinent skills that build on vocabulary and other knowledge retained from relative courses. The course is comprehensive in nature and, consequently, it is vital that students master each module before moving on.

HS 123 Medical Terminology II

1 Class Hour 1 Quarter Credit Hour

This is the second part of a two-part course that is targeted for students majoring in Health Sciences and is designed to complement other required courses, particularly anatomy, physiology, and pathophysiology. Students will develop basic medical language skills through a study of root words, prefixes, and suffixes while focusing on the correct pronunciation, spelling, and use of such terms. Learning a new language requires memorization, repetition, and other pertinent skills that build on vocabulary and other knowledge retained from relative courses. The course is comprehensive in nature and, consequently, it is vital that students master each module before moving on.

BIO 100 Anatomy and Physiology I

4 Class Hours 4 Quarter Credit Hours

This course presents a comprehensive study of the structure and function of the human body as a whole, emphasizing the normal. This will serve as a background for the application of scientific principles both in everyday life and in the work of various health disciplines. Systems covered include integumentary, skeletal, muscular, nervous, and endocrine with respect to both histological and gross anatomy.

BIO 101 Anatomy and Physiology I Lab

4 Lab Hours 2 Quarter Credit Hours

Laboratory practice includes the study of tissues by using microscopic examinations and the dissection of animal specimens, along with histological experimentation. Units covered are concerned with general introductory material, the skeletal, muscular, endocrine, and nervous systems.

BIO 120 Anatomy and Physiology II

4 Class Hours 4 Quarter Credit Hours

This course is a continuation of Anatomy and Physiology I, concentrating on the circulatory, respiratory, digestive, urinary, and reproductive systems.

BIO 121 Anatomy and Physiology II Lab

4 Lab Hours 2 Quarter Credit Hours

Emphasis is placed on association, correlation, critical thinking and overview, of the body as a whole functioning unit, with units covering circulatory, respiratory, digestive, urinary, and reproductive systems.

OTA 110 Foundations of Occupational Therapy Assistant Practice

4 Class Hours 4 Quarter Credit Hours

Co-requisite: OTA 111

This course introduces students to occupational therapy practice and the role of the occupational therapy assistant. Topics include history, principles, philosophy, and foundations that guide the profession of occupational therapy. An understanding of occupations as core to occupational therapy intervention and practice will be explored along with occupations-based models.

OTA 111 Foundations of Occupational Therapy Assistant Practice Lab

4 Lab Hours 2 Quarter Credit Hours

Co-requisite: OTA 110

This is the concurrent practical applications course to OTA 110. The focus is on using hands-on experiences to understand human occupation and the language and concepts of the profession.

OTA 122 Development of Human Occupation Across the Lifespan

4 Class Hours 4 Quarter Credit Hours

Prerequisites: BIO 100/101, OTA 110/111, EN 100

Students will explore normal human physical, social, behavioral and cognitive development, and performance throughout the lifespan. Typical changes in normative life tasks and occupational roles in relationship to environment and culture will be discussed. Theories including those of Maslow, Erikson and Piaget will be compared as they relate to normal development.

OTA 123 Functional Kinesiology

2 Class Hours 4 Lab Hours 4 Quarter Credit Hours

Prerequisites: BIO 100/101, BIO 120/121, OTA 110/111

The focus of this course is to lay the foundation for movement analysis. Students will learn biomechanics, physical task skill analysis and kinesiology, the study of human movement. Joint motion and muscle action will be explored describing prime movers of the human body. The lab is a practical applications course for the understanding of normal movement, kinesiology, and body mechanics. Students will learn to assess strength and range of motion as well as to analyze movement during activities.

OTA 132 Pediatric Populations

4 Class Hours 4 Quarter Credit Hours

Prerequisites: BIO 100/101, BIO 120/121, OTA 122, OTA 137/138

Co-requisite: OTA 133

This course focuses on the study of pediatrics and the common disabilities treated in occupational therapy. The various environments in which occupational therapists practice with children will be explored. Students will gain an understanding of the pathology and dysfunction commonly treated in this population and will look at the occupational roles of normal as well as developmentally disabled individuals from infancy to adolescence. Human occupation and the occupational role of the child and adolescent will be reviewed in the context of living with disabling conditions. Legal and ethical considerations in pediatric practice will be discussed.



OTA 133 Pediatric Practice for Occupational Therapy

3 Class Hours 4 Lab Hours 5 Quarter Credit Hours

Prerequisites: BIO 100/101, BIO 120/121, OTA 122, OTA 137/138

Co-requisite: OTA 132

This course introduces students to occupational therapy process, evaluation, and treatment intervention in the area of pediatrics. Students will explore various assessments and treatment interventions used by the occupational therapy assistant in the pediatric practice area. Content will include postural control, feeding, positioning, and handling techniques, sensory integrative techniques, caregiver training, age-appropriate activities of daily living, education, play and leisure, and the student role. Instruction in performance areas for occupational therapy intervention for the pediatric population is provided. Practical applications, including treatment planning, treatment interventions, and the use of assistive technologies for the pediatric population will be explored.

OTA 137 Mental Health Populations and Practice for Occupational Therapy

3 Class Hours 4 Lab Hours 5 Quarter Credit Hours

Prerequisites: BIO 100/101, OTA 110/111, EN 100

Co-requisite: OTA 138

This course is the first in the sequence of OTA courses related to a segment of occupational therapy practice. The lecture and lab content emphasize the knowledge that students need for successful work with people at various points on the mental health/illness spectrum. Information includes features of specific diagnoses and practice settings, frames of reference and safety issues. Students will be introduced to the tools commonly used to assess relevant client factors and occupational performance. Students will plan and practice individual and group intervention techniques, including the use of group dynamics. Emphasis is placed on understanding the importance of psychosocial issues and therapeutic use of self as components of the holistic approach of occupational therapy in helping people of all ages assume and resume desired occupations in various life contexts.

OTA 138 Level I Fieldwork – Mental Health

3 Field Hours 1 Quarter Credit Hour

Prerequisites: HS 120, BIO 100/101, OTA 110/111, EN 100

Co-requisite: OTA 137

The first of two Level I fieldwork opportunities, this course offers students 30 hours of direct experience within the community in a clinical practice setting that focuses on the psychological and social factors that may limit engagement in occupation. Through interaction and selected participation, students will begin to integrate academic coursework with direct client interaction.

OTA 238 Level I Fieldwork – Adult Rehab

3 Field Hours 1 Quarter Credit Hour

Prerequisites: OTA 123, OTA 132/133, EN 110

Co-requisites: OTA 242, OTA 243

Level IB Fieldwork is the second of two 30-hour, on-site experiences which offers students direct interaction with the adult/geriatric population. Through observation and participation in practice settings, students will begin to integrate what they see in the community with their academic coursework, creating an opportunity for professional growth and development. The primary focus of this fieldwork experience will be to observe adults within a variety of service settings.



OTA 242 Adult Populations

4 Class Hours 4 Quarter Credit Hours

Prerequisites: OTA 123, OTA 132/133, EN 110

Co-requisites: OTA 238, OTA 243

This course focuses on the pathology and dysfunction of the adult population treated by occupational therapy practitioners. It includes common conditions seen in occupational therapy. Students will explore the various occupations and occupational roles of adulthood and the effects of dysfunction on the adult. The study of environment and adaptations will be explored. Work, activities of daily living, and leisure will be addressed.

OTA 243 Adult Practice for Occupational Therapy

3 Class Hours 6 Field Hours 6 Quarter Credit Hours

Prerequisites: OTA 123, OTA 132/133, EN 110

Co-requisites: OTA 238, OTA 242

This course focuses on evaluation and treatment interventions used by the occupational therapy assistant working with adults with physical and cognitive/perceptual disabilities. Combining lecture and laboratory work, students will consider various practice models to plan, grade, and perform treatment interventions with an emphasis on purposeful activities and occupations to enhance role function. Use of adaptive equipment, splinting, and modalities will be explored.

OTA 250 Gerontology Practice for Occupational Therapy

3 Class Hours 3 Quarter Credit Hours

Prerequisites: OTA 123, OTA 132/133, EN 110

This course is designed to provide students with an understanding of the unique needs of the older adult. Students will apply principles of physical rehabilitation and psychosocial practice in an effort to gain an understanding of geriatric occupational therapy. Students will learn therapeutic interventions aimed at both prevention of dysfunction and restoration of health in older adults. They will demonstrate an understanding of occupational roles in later life. Students will study treatment interventions, adaptive techniques, and environmental technology utilized to remediate dysfunction and maximize independence in elders. Students will discuss cultural issues and professional ethics as they relate to this population.

OTA 255 Practice Issues for the Occupational Therapy Assistant

4 Lab Hours 2 Quarter Credit Hours (Meets in the first two weeks of Term V)

Prerequisites: OTA 238, OTA 242, OTA 243, OTA 250, MA 109 (or MA 100/110), SS/Humanities Electives

Co-requisite: OTA 258

The foundation of occupational therapy practice lies in the ability to problem solve for a variety of conditions or situations to restore, remediate, or maintain function. Students will gain the additional knowledge needed to understand and apply clinical reasoning in the field of occupational therapy. Students will demonstrate their clinical reasoning with case-based projects. Students will be introduced to administrative duties typically required of an occupational therapy assistant in the practice areas they will enter for Level II fieldwork. Laws and ethical standards governing the practice of occupational therapy will also be discussed during this hands-on application course.

OTA 258 Level II Fieldwork I

35-40 hours per week for 8 weeks, 10 Quarter Credit Hours

Prerequisites: OTA 238, OTA 242, OTA 243, OTA 250, MA 109 (or MA 100/110), SS/Humanities Electives

Co-requisite: OTA 255

The Level II Fieldwork is the final phase of the OTA program. Working with occupational therapy recipients, students will participate in the evaluation process, planning and implementing treatment programs, communicating effectively, and developing professional relationships. Students will work under the supervision of a COTA or OTR who meets criteria as a clinical educator. The student and academic fieldwork coordinator will collaboratively select the practice environment. All practice environments must have a signed contract with the university. This is a full-time placement in a facility for 8 weeks. Actual contact time is 35-40 hours per week.

OTA 263 Senior Capstone and Practice Development Seminar

4 Class Hours 4 Quarter Credit Hours

Prerequisite: OTA 255

Co-requisite: OTA 268

This course provides students the opportunity to complete a capstone project in an area of interest. Through a combined partnership with faculty, students will select a project of their choice and complete the project with faculty as advisers. Students will be given the opportunity to present the final projects in a senior colloquium. This final course of the OTA curriculum will allow students to expand their knowledge of legal, ethical and professional considerations in occupational therapy with application to the fieldwork they have just completed. Professional licensure requirements, resume writing and job searching, and preparation for the national certification exam will be emphasized.

OTA 268 Level II Fieldwork II

35-40 Hours per week for 8 weeks 10 Quarter Credit Hours

Prerequisite: OTA 258

Co-requisite: OTA 263

This second Level II Fieldwork experience will offer students further exposure to occupational therapy practice. The second practice environment will provide a different experience for students to continue to develop skills as an occupational therapy assistant. Opportunities to engage in an emerging practice environment may be offered for either of the Level II Fieldwork courses. Supervision in these environments will be shared with occupational therapy practitioners and other healthcare providers. All practice environments must have a signed contract with the university. This is a full-time placement in a facility for 8 weeks. Actual contact time will be 35-40 hours per week.

Liberal Arts Associate Degree Courses

Art (Arts/Foreign Language Core)

AR 203 Introduction to Drawing

4 Class Hours 4 Quarter Credit Hours

This course introduces students to key concepts and techniques integral to developing basic drawing skills. Class time will be spent discussing, demonstrating and practicing these skills in order to produce a comprehensive body of work specific to the course objectives. Course performance will be evaluated on effort and growth as opposed to artistic talent.

AR 204 Introduction to Theater

4 Class Hours 4 Quarter Credit Hours

This course will provide students with both a theoretical and practical understanding of acting and the theatrical process as evidenced by theatrical scenes, performed by students as a final project. Theater exercises will guide students toward self-discovery in order to explore character development and the interpretation of the content/themes of various plays. Students will write character analysis essays as a method for understanding the specific elements of acting necessary to accurately portray a given character. Students will also explore the ways in which a play is translated into a production with an emphasis on differentiating the functions of the playwright, the actor, the director, set designer and other members of a production team.

AR 206 3D Sculpture: An Adventure in the Third Dimension

4 Class Hours 4 Quarter Credit Hours

This course will teach students to think, see and function in 3-dimensional space. They will explore the differences and similarities between 2-dimensional and 3-dimensional representation in composition and design. Students will use a broad range of materials to create sculptures that will help them explore different aspects of 3-dimensional functioning. Class time will be spent in a combination of sculpture design and a discussion of slides of work reflecting the history of three-dimensional works of art from Greek times to the present. No prior experience with art courses is required.

AR 207 Introduction to Applied Music

4 Class Hours 4 Quarter Credit Hours

This course will afford students the opportunity to experience a "hands-on" approach to piano keyboard and composition. Each section of the course will focus on one musical concept through listening, playing and finally application. Because of the computer-assisted nature of the program, all levels of musical and keyboard comprehension can be accommodated and the course can be geared to the individual interests and needs of each student in the class.

AR 209 The Art of Collage

4 Class Hours 4 Quarter Credit Hours

Powerful imagery is a combination of technical skill and imagination. Students will exercise their ability to manipulate composition and color as well as cultivate the power of imagination in this studio class with a focus on collage, a technique where compositions are crafted by adhering various materials to a backing surface. Creativity and the development of ideas will be explored while acquiring a working knowledge of the elements and principles of art. The assemblage process of collage will be the design tool used to investigate, generate and express ideas. Students will research collage as an art form and examine the creative processes of various artistic disciplines. No prior experience is necessary. Students will be evaluated on their effort and creative growth as opposed to artistic talent.

Business (Social Sciences Core)

BU 236 Small Business and the Law

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course is designed for those students who intend to start and operate their own small business. This course will focus on the various elements associated with the start-up, acquisition and operation of a small business from the entrepreneurial point of view. Topics to be covered will include business formation, contract negotiations and drafting, financing, employee discrimination issues, customer relations issues, licensing, permits and tax basics. Additionally, students will be asked to complete a legal research assignment and prepare and present a business plan in their particular technological field of study.

Chemistry (Math/Science Core)

CHM 101 Life Science Chemistry

3 Class Hours 2 Lab Hours 4 Quarter Credit Hours

Prerequisite: MA 105 or MA 100/110 or MA 109

This course provides an introduction to inorganic chemistry and organic chemistry with a focus on Life Science applications as reflected in the selection of the text. Topics include measurement, units of concentration, the nature of atoms, states of matter, periodicity, bonding, stoichiometry, chemical reactions, thermodynamics and kinetics.

Community Enrichment

CE 101 Community Enrichment

1 Class Hour 1 Quarter Credit Hour

This online course is offered through the Feinstein Enriching America Program. Weekly assignments include topics such as B Corporations, civic and social responsibility, and Non-Governmental Organizations. A 15-hour community enrichment project is also required. Community engagement six months prior to taking the course may be accepted with proper documentation. Current or prior military service and concurrent clinical experiences are accepted in lieu of the community enrichment project. After successful completion of the course, students are eligible to apply for a Feinstein Scholarship, which is awarded each term.

Economics (Social Sciences Core)

EC 203 Principles of Economics

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

Introduces the fundamental principles of microeconomics and macroeconomics, such as scarcity, supply and demand, growth, fiscal and monetary policies, and the public and the private sectors.

English (Communications Core)

EN 100 Introduction to College Writing

4 Class Hours 4 Quarter Credit Hours

Placement: Based on an evaluation of a writing sample or successful completion of EN 030.

EN 100 is an introductory writing course designed to immerse students in the writing process and sharpen their critical thinking skills. In this course, students will practice using writing as a tool for learning by responding to readings, composing essays, and reflecting on the writing process itself. Through drafting, revising, and writing to learn, students will strengthen their ability to interpret, analyze, and evaluate the ideas presented in the course readings, lectures, and discussions. Conducting, evaluating,

and integrating research (through summarization, quotations, and paraphrasing) is a major component of this course. Additionally, students will be introduced to APA citation style, and will improve essential writing skills such as grammar, punctuation, and standard usage.

EN 106 Service Industry Communications

5 Class Hours 5 Quarter Credit Hours

In today's competitive service industry technicians must possess a mastery of both technical and nontechnical skills. EN 106 will introduce and equip students with the nontechnical or "soft skills" needed to succeed and advance in their field. Topics will include: written and verbal communication, professionalism, team collaboration, critical thinking, and problem-solving skills. Because learning to write and communicate effectively requires practice, the course provides numerous opportunities; including writing workshops, role play, and group activities, for students to apply the fundamentals of written and oral communication.

EN 110 Healthcare Communications

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

EN 110 builds off the foundation established in EN 100 and focuses on the necessity of clear written and oral communication in the allied health arena. Through role play, small group work, and presentations students will develop the communication and critical thinking skills they will need daily when communicating with other health care providers, clients, and their families. Additionally, by continuing in the writing process (researching, drafting, and revising) students will further their ability to write clear, concise, error free prose with attention given to audience and message.

EN 200 Workplace Communications

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100 or EN 110 or placement based on evaluation of a writing sample.

EN 200 builds off the foundation established in EN 100 and focuses on the necessity of clear written and oral communication in professional settings. Students will be exposed to a variety of business writing genres including memos, emails, business letters, and proposals. By continuing their engagement in the writing process (researching, drafting, and revising), students will compose several professional documents, reinforcing students' attention to audience and their aptitude to develop an effective workplace document. Additionally, this course strengthens students' ability to document in APA citation style, and hone essential writing skills such as grammar, punctuation, and standard usage.

EN 211 Oral Communications

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100 or EN 110 or placement

This is an introductory course with an emphasis on oral communication theory and practice, providing a basic understanding of the significance of oral communication as well as instruction and practice in the basic skills of public speaking. The course is intended to help students develop skills in speaking, organizing thoughts, and critical analysis. Major emphasis is placed on the preparation and presentation of formal speeches.

History (Social Sciences Core)

HI 231 Contemporary History

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course encourages students to explore economic, political, social and cultural developments throughout the world since World War II, particularly in developing nations including spiritual, scientific and intellectual developments.

HI 235 Architectural History

4 Class Hours 4 Quarter Credit Hours

This course is a study of the major periods and styles of architecture from Egyptian through postmodern. Styles studied will include Egyptian, Greek, Roman, early Christian, Byzantine, Romanesque, Gothic, Renaissance, Baroque, 18th, 19th and 20th century. Through a series of lectures, discussions, and readings, students will gain a fundamental understanding of the history of architecture including the historical and social context of each period respectively.

HI 280 The Holocaust

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

In this course, students will study genocide and mass murder in modern history. The focus of this course is the Jewish Holocaust of 1933-1945. Through film, photographs, and readings, the course will provide students with a basic understanding of the establishment of the Nazi Party and its attitudes, beliefs, and laws that were put into action during this time period. Students will compare the Holocaust to current genocidal acts in the world today, including the effects of genocide on society.

Humanities (Humanities Core)

HU 208 Rap/Rock and Poetry

4 Class Hours 4 Quarter Credit Hours

Core Fulfillment: Both Communications Core and Humanities Core

Prerequisite: EN 100

What do Eminem, Tupac, Bob Marley, Bob Dylan and WB Yeats have in common? All five wordsmiths are poets who use rhyme, rhythm, figurative language and poetic structure to craft language. In this course, students will explore poetic devices and important global themes through examination of poetry, written by Nobel Prize and Grammy Award winning writers. Focusing on aspects of poetic form will build students' understanding of and appreciation for the power of language.

HU 211 Introduction to Film

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

The focus of the course will be on what goes into the reading and analysis of a film. Film is comprised of several arts – and the objective of this course is to learn to appreciate films and to see them as important social documents that tell us much about ourselves and our world.

HU 212 Documentary Film

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course will expose students to the techniques and artistry of making interesting non-fiction films. Students will view and analyze significant documentary films and become familiar with the work of important filmmakers.

HU 215 Popular Culture

4 Class Hours 4 Quarter Credit Hours

This course will analyze cultural expressions of intellectual and social trends since 1950. Students will investigate literature, comics, movies, television, music, advertising, painting, computer games, and the Internet to probe the forces that shape our world. In this course, students will identify and evaluate the popular entertainment we consume and ask how our choices define us and shape our values. Understanding our values and culture enables us to understand why we buy what we buy, why we do what we do, and why we think the way we do.

HU 216 Music and the Media

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course will trace the long relationship between visual media and music. Students will study the movie industry from silent movies to the sound tracks that are an integral part of the movies of today. They will also study the importance of music in television, radio and the recording industry, particularly its role in commercials and the "selling" of products, people and programming. In addition, a substantial portion of the course will be devoted to the technology that has led to today's sophisticated performances and recording techniques.

HU 240 Graphic Design in the 20th Century

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

Throughout history, artists and designers have created visual works that help to define historical eras. In this course, students will examine and analyze the most prominent design styles of the past one hundred years. They will learn the defining features and major proponents of each style as well as how each style fits within its historical context. They will then use the knowledge gained to produce designs that respond to past styles in an engaged, knowledgeable way. Course performance will be evaluated on student effort and growth as opposed to artistic talent.

HU 242 The Automobile and American Culture

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

Undeniably, the automobile has had an enormous impact on American culture. A majority of Americans rely on individual transportation daily, but the car is more than a means of heading to work. Automobiles impact our personal independence, our choice of employment, the country and world economies, the environment, and our social culture. The Automobile and American Culture is a course designed to study the broad impact that the automobile has and continues to have on our nation and the world. Students will examine the automobile through historical documents, films, photographs, and music.

HU 244 Science Fiction

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

Isaac Asimov called science fiction "the literature of change." The course will analyze films, short stories, and a classic science fiction novel to understand the ways this popular genre entertains us and gives us insight into the impact science and technology has had on us.

HU 289 Racing Through Film

4 Class Hours 4 Quarter Credit Hours

Racing Through Film is a course dedicated to examining how the sport of motor racing has been explored through film. Through reading, discussion and viewing films we will consider such issues as the history of racing, questions of masculinity and the often countercultural and rebellious nature of racing, with particular interest in the anti-hero figure.

HU 291 Critical Thinking and Chess

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course teaches critical thinking and problem-solving skills by using the game of chess as an empirical model for evaluating situations, calculating risks, predicting the consequences of possible actions, solving problems efficiently, and investigating the benefits and limits of reasoning and creative play. Students will demonstrate those skills by solving a wide variety of tactical and strategic problems in chess, by writing a thoughtful analysis of the qualities necessary for a successful thinker/problem solver,

and by applying those qualities to situations in one's personal life and career. Chess will be used as a model for critical thinking skills and life skills.

Japanese (Arts/Foreign Language Core)

JP 201 Introduction to Japanese

4 Class Hours 4 Quarter Credit Hours

Students will be introduced to the basics of Japanese, (speaking, listening, reading, and writing) with an emphasis on comprehension and speaking. Vocabulary used in everyday communication in the workplace, school, and common social situations will be covered. Contemporary Japanese society will be addressed in class discussions and video presentations including, but not limited to art, education, film (in particular animé), food, literature, music, sports, and technology. Japanese technological invention and know-how, as well as the unique challenges of doing business with the Japanese will be studied. Japanese guest speakers will be invited to share their expertise and experiences.

Mathematics (Math/Science Core)

MA 100 Introduction to College Math with Lab

2 Class Hours 4 Lab Hours 4 Quarter Credit Hours

Prerequisite: Placement exam

Topics to be covered in this lab-based introductory algebra course include operations with signed numbers, rules for exponents, polynomial operations, solutions to linear equations in one variable, and several applications important to various programs.

MA 109 Math for Life Science

4 Class Hours 4 Quarter Credit Hours

This course is designed to assist in the understanding of the proper techniques needed to perform accurate dosage calculations; vital signs in order to ensure patient safety. This course will focus on developing the mathematical skills, critical thinking and quantitative reasoning methods needed to apply medical language and systems of measurement to solve problems in a variety of healthcare settings.

MA 110 Introduction to College Math

4 Class Hours 4 Quarter Credit Hours

Prerequisite: Placement exam

Topics to be covered in this introductory algebra course include operations with signed numbers, rules for exponents, polynomial operations, solutions to linear equations in one variable, and several applications important to various programs.

MA 121 Business Math

4 Class Hours 4 Quarter Credit Hours

Prerequisite: MA 100/110 or MA 109

This is an elementary applied course studying such business topics as interest rates, discounts, payrolls, markups, depreciation, insurance, mortgages, and basic statistics.

MA 125 Technical Math I

4 Class Hours 4 Quarter Credit Hours

Prerequisite: MA 105 or MA 100/110

Topics to be studied include the analytic geometry of a straight line, systems of linear equations, trigonometry, vectors and their applications, and quadratic equations.



MA 200 Applied Math for Business

4 Class Hours 4 Quarter Credit Hours

Prerequisite: MA 105 or MA 100/110

MA 200 is designed to help with the transition from basic algebra to more advanced business-related courses, such as statistics and finance. Applications will be stressed throughout the course. Specific topics include linear functions, quadratic functions, descriptive statistics, exponential functions, and annuities.

MA 210 Technical Math II

4 Class Hours 4 Quarter Credit Hours

Prerequisite: MA 125

The following four major topics and their applications will be studied: Cramer's Rule, exponential and logarithmic functions, trigonometry, and complex numbers.

Physics Courses (Math/Science Core)

PHY 126 Applied Physics & Lab

3 Class Hours 2 Lab Hours 4 Quarter Credit Hours

Prerequisite: MA 105 or MA 100/110 or MA 109

This course studies the applications of fundamental concepts of physics. The topics covered include: the motion of objects, the forces that cause motion, velocity, acceleration, Newton's Laws, torques, work, power, and energy. The laboratory component is designed to give students the opportunity to have hands-on experience with the fundamental concepts of physics studied in the theory portion of the course.

PHY 200 Physics I & Lab

3 Class Hours 2 Lab Hours 4 Quarter Credit Hours

Prerequisite: MA 125

This course is a non-calculus approach to the study of fundamental physics and includes kinematics and dynamics of bodies, velocity, acceleration, and Newton's laws of motion, forces in equilibrium, concurrent and non-concurrent forces, work, power, energy, and torque. Labs are performed within the course to reinforce concepts.

Psychology (Social Sciences Core)

PS 140 Life-Span Development

4 Class Hours 4 Quarter Credit Hours

The purpose of Life-Span Development is to introduce students to the broad concepts of human growth and development from conception to death. Students will be introduced to human development from the prenatal stage to death with particular emphasis placed on early childhood, adolescence and old age. The course is especially designed for students entering the healthcare professions as the slant is toward practical application of all stages. Upon completion of the course, students should be able to demonstrate a basic knowledge of the developmental stages of life.

PS 201 Introduction to Psychology

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This introductory course in psychology is a survey of the multiple aspects of human behavior. It includes, but is not limited to, such topics as the history of psychology, the biological foundations of behavior, memory, learning, personality, psychological disorders and treatment and social behavior. Importantly,

this course will be geared to stress those areas of more practical significance for those in medical service fields.

PS 202 Psychology of Healthcare

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100 or EN 110

This course addresses the human element of clinical competence in providing health care. Students will explore the psychodynamics of interactions between health care workers and patients, the psychological influences of illness and pain, the psychosocial factors that impact one's effectiveness as a health care team member, the impact of families on a patient's treatment plan, the role of body image in patient responsiveness to treatment, and a variety of other psychosocial factors that influence health care delivery.

PS 203 Psychology of Happiness

4 Class Hours 4 Quarter Credit Hours

This course will explore the psychological principles associated with the experience, feelings and thoughts of happiness. Students will be exposed to a variety of research investigations that have studied different variables that impact happiness. Some of the subtopics discussed in this course include ways to define and measure happiness, differences and similarities in happiness across cultures, happiness and money, and ways to increase happiness.

PS 210 Human Relations in the Workplace

4 Class Hours 4 Quarter Credit Hours

Major skill areas covered in the course include making a good impression with your employer, managing conflict with difficult coworkers, working on a team with diverse groups of people, providing exceptional customer service, and managing on-the-job stressors. This course provides a set of practical human relations techniques that will help students increase the likelihood of job security and career advancement in any current or future job.

Science (Math/Science Core)

SCI 110 Environmental Science

4 Class Hours 4 Quarter Credit Hours

This course will focus on man's interaction with his environment. It will cover current issues like global warming, human population growth, and pollution.

Sociology (Social Sciences Core)

SO 203 Social Problems

4 Class Hours 4 Quarter Credit Hours

This course will examine contemporary social issues from multiple perspectives. Attempts to see the ethics, the arguments and the policy outcomes involved in problems such as drug abuse, crime, poverty and the global environment.

SO 220 Internet and Society

4 Class Hours 4 Quarter Credit Hours

Prerequisite: B- or better in EN 100

Internet and Society is an online course that focuses on the impact of the Internet on our lives. The goal of this course is to encourage students to think deeply and critically about the reality of living in a technology-driven society and how technological change influences work, families, social lives, education, and privacy.

SO 231 Crime and Deviance

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course traces the historical development of crime and deviance. A review of the social, physiological, and psychological theories of crime are examined. Topics such as the history of policing and the history of corrections are also reviewed.

Spanish (Arts/Foreign Language Core)

These courses are designed for students with no prior knowledge of Spanish.

SP 201 Introduction to Spanish

4 Class Hours 4 Quarter Credit Hours

This course will introduce students to the Spanish language with an emphasis on the use of Spanish in the workplace. Students will learn to communicate with customers and other employees in Spanish with a focus on basic vocabulary words used in everyday interactions at the workplace. Topics covered include: conversational skills as well as key principles of Spanish grammar and cultural traditions in Spanish-speaking countries.

SP 203 Spanish for Healthcare Workers

4 Class Hours 4 Quarter Credit Hours

This course will introduce students to the Spanish language with an emphasis on the use of Spanish in the workplace. Students will learn to communicate with Spanish speaking patient and family and other employees in Spanish with a focus on basic vocabulary words used in everyday interactions at the workplace. While each class will emphasize conversational skills, the course will also cover some key principles of Spanish grammar and provide some exposure to a variety of cultural traditions in Spanish-speaking countries.

Social Sciences (Social Sciences Core)

SS 140 Criminal Investigations

4 Class Hours 4 Quarter Credit Hours

In this course, students will get exposure to a wide range of interpersonal and scientific factors that are explored by criminal investigators in their efforts to support hypotheses developed to solve a variety of crimes. Some of the course topics will include the appropriate collection of evidence at a crime scene, techniques for interviewing witnesses and suspects, the role of the crime lab, the science of fingerprinting, forensic medicine, and the preparation of testimony that leads to the conviction of criminals.

SS 201 American Government in Action

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This is an introductory course that will help students understand how the pieces of American government fit together, and how politics continuously affects their lives. Students will examine the roles of interest groups, the media, political parties and the three branches of government. Class discussions about relevant and current political issues will be encouraged.

SS 203 Terrorism and National Security

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course examines the challenge contemporary terrorism presents for U.S. national security. It investigates the causes of terrorism and inquires into the motives, objectives, methods, and effectiveness of contemporary terrorist groups with an emphasis on al Qaeda. Analysis of the determinants of American counter-terrorism policies and evaluation of the effectiveness of these initiatives are central themes of the course. As such, evaluation of the roles the invasion of Afghanistan, the Iraq War, covert operations, domestic and foreign internal security initiatives, and global law enforcement operations have played in addressing the terrorist threat are major points of emphasis.

SS 204 Juvenile Justice System in America

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

The course is designed to explore the components of the juvenile justice system in America. The various features, characteristics, policies and concerns about the juvenile justice system are carefully examined. As part of the review, adolescent behavior and influence of the family dynamic will be discussed. The detention of juveniles, the various programs focused on the diversion of youths from the juvenile justice system, rehabilitation programs and prevention programs will also be reviewed.

SS 206 Constitutional Values in the 21st Century

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

This course is an introduction to constitutional law and will utilize a historical examination of major United States Supreme Court decisions to better understand contemporary federal and state judicial interpretations of constitutional theory and individual freedoms. It will focus on government powers, the federal court system and judicial review. It will also closely examine those individual freedoms guaranteed under the Bill of Rights and will critically analyze the controversial issues of gun control and the death penalty. Students will also understand how the interpretation of the Constitution involves the application of individual and societal values. These topics will be reinforced through case briefs, persuasive essays, current event worksheets, group activities, debates and media presentations.

SS 221 Technology and American Life

4 Class Hours 4 Quarter Credit Hours

Prerequisite: EN 100

The course, based on abstract thinking and analysis, examines the interactive relationship between technology and society over historic time and across geographic space. The course will address basic questions about technology and its place in society. Students will be able to evaluate the impact of social change on their lives, and the impact of their technology on changing the social system.

SS 222 Mindful Living

4 Class Hours 4 Quarter Credit Hours

On a single day, how often do you find yourself pulled in multiple directions? In a world inundated with information, and increasingly demanding of our time and attention, it can be overwhelming to know how to even begin prioritizing what is important. What if there were something you could do to increase your productivity, reduce anxiety and stress, and be more fully present in your daily experiences? Welcome to the practice of mindfulness –sustained, purposeful, moment-to-moment attention without judgement. Research studies have shown that a regular mindfulness practice yields concrete physical and emotional benefits, including reduced stress, decreased physical pain, increased concentration, and a happier mindset. In this course, you will learn different ways to practice mindful living.

Questions & Answers

1. When do my classes meet?

Day Classes: Technical classes normally meet for four hours a day five days a week. Classes normally begin in the early morning (7:45 a.m.), late morning (usually 11:25 a.m.), or mid-afternoon. The time slot for your program may vary from term to term.

Evening Classes: Technical classes meet on the average of three nights a week, although there may be times when they will meet four nights a week. Classes normally begin at 5:45 p.m.

In addition, to achieve your associate degree, you will take a total of approximately eight liberal arts courses, which will be scheduled around your technical schedule over the course of your entire program. Each liberal arts course meets approximately four hours per week. Liberal arts courses are offered days, evenings, and Saturdays.

At the beginning of each term you will receive a detailed schedule giving the exact time and location of all your classes. The College requires that all students be prepared to take classes and receive services at any of NEIT's locations where the appropriate classes and services are offered.

When a regularly scheduled class falls on a day which is an NEIT observed holiday (Columbus Day, Veterans Day, Martin Luther King, Jr. Day, and Memorial Day), an alternate class will be scheduled as a make up for that class. The make up class may fall on a Friday. It is the student's responsibility to take note of when and where classes are offered.

2. How large will my classes be?

The average size for a class is about 20 to 25 students; however, larger and smaller classes occur from time to time.

3. How much time will I spend in lab?

Almost half of your technical courses consist of laboratory work. In order for you to get the most out of your laboratory experiences, you will first receive a thorough explanation of the theory behind your lab work.

4. Where do my classes meet?

Students should be prepared to attend classes at any of NEIT's classroom facilities: either at the Post Road, Access Road, or East Greenwich campus.

5. I have not earned my high school diploma or GED: can I enroll in an Associate Degree Program?

A candidate for admission to an associate degree program must have a high school diploma, have earned a recognized equivalency diploma (GED), or meet the federal home school requirements.

6. How long should it take me to complete my program?

To complete your degree requirements in the shortest possible time, you should take the courses outlined in the prescribed curriculum. For a typical six-term curriculum, a student may complete the requirements in as little as 18 months.

To complete all your degree requirements in the shortest time, you should take at least one liberal arts course each term. Students are provided up to two additional terms of study to complete the liberal arts requirements without any additional tuition assessment fee. During these additional terms of study, students are required to pay all applicable fees.

Students may also elect to complete some of their liberal arts requirements during Intersession, a five-week term scheduled between Spring and Summer Quarters. Students will not be assessed any additional tuition for liberal arts courses taken during the Intersession but may be assessed applicable fees.

Students wishing to extend the number of terms to complete the required technical courses in their curriculum will be assessed additional tuition and fees.

It is in the best interest of students to adhere to the prescribed curriculum without interruption. Students who are not enrolled during one or more terms of their program may find that there is a wait list in place for their program at the time they want to return to NEIT. Students should check with their Student Advisor for further details about wait list procedures.

7. Is NEIT accredited?

NEIT is accredited by the New England Commission of Higher Education (formerly the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges, Inc.). Accreditation by NECHE is recognized by the federal government and entitles NEIT to participate in federal financial aid programs. Some academic departments have specialized professional accreditations in addition to accreditation by NECHE. For more information on accreditation, see NEIT's catalog.

8. Can I transfer the credits that I earn at NEIT to another college?

The transferability of a course is always up to the institution to which the student is transferring. Students interested in the transferability of their credits should contact the Office of Teaching and Learning for further information.

9. Can I transfer credits earned at another college to NEIT?

Transfer credits will be considered for admission on the basis of achieving a 3.0 GPA in each of the courses equivalent to EN 200 Workplace Communications (or EN 110 Healthcare Communications), EN 100 Introduction to College Writing, and MA 100/110 Introduction to College Math. Transfer credit for other appropriate courses taken at an accredited institution will be considered for courses in which the student has earned a "C" or above. An official transcript from the other institution must be received before the end of the first week of the term for transfer credit to be granted for courses to be taken during that term. Students will receive a tuition reduction for the approved technical courses based on the program rate and will be applied against the final technical term of the curriculum's tuition amount. No tuition credit is provided for courses which are not a part of the technical curriculum.

10. What is the "Feinstein Enriching America" Program?

New England Institute of Technology is the proud recipient of a grant from the Feinstein Foundation. To satisfy the terms of the grant, the College has developed a one-credit community enrichment course which includes hands-on community enrichment projects. The course can be taken for a few hours per term, spread over several terms. Students who are already engaged in community enrichment on their own may be able to count that service towards course credit.

11. How many credits do I need to acquire my Financial Aid?

In order to be eligible for the maximum financial aid award, you need to maintain at least 12 credits per academic term.

12. What does my program cost?

The cost of your program will be as outlined in your enrollment agreement, along with your cost for books and other course materials. Students who decide to take more terms than the enrollment agreement describes to complete the technical courses in their curriculum will be subject to additional fees and possible additional tuition costs. Students who elect to take the technical portion of the degree requirements at a rate faster than the rate prescribed in the curriculum and the enrollment agreement will be assessed additional tuition.

Students who require prerequisite courses will incur additional tuition and fees above those outlined in their enrollment agreement.

If a student elects to take a course(s) outside of the prescribed curriculum, additional tuition and fees will be assessed.

Remember, students who withdraw and re-enter, one time only, pay the tuition rate that was in effect for them at the time of their last day of attendance for up to one year from their last day of attendance. Second re-entries and beyond pay the tuition rate in effect at the time they re-enter. The most economical way for you to complete your college degree is to begin your program now and continue your studies straight through for the six terms necessary to complete your degree requirements.

13. What kind of employment assistance does NEIT offer?

The Career Services Office assists NEIT students and graduates in all aspects of the job search, including resume writing, interviewing skills, and developing of a job search strategy. Upon completion of their program, graduates may submit a resume to the Career Services Office to be circulated to employers for employment opportunities in their fields. Employers regularly contact us about our graduates. In addition, our Career Services Office contacts employers to develop job leads. A strong relationship with employers exists as a result of our training students to meet the needs of industry for over fifty years. No school can, and NEIT does not, guarantee to its graduates employment or a specific starting salary.

14. Where will job opportunities exist?

Graduates have obtained employment in the local area. However, one of the most exciting aspects of this program is the ability to look nationally for employment opportunities.

15. Is the Occupational Therapy Assistant program accredited?

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), c/o Accreditation Department, American Occupational Therapy Association (AOTA), 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. AOTA's phone number is (301) 652-AOTA and their website is www.acoteonline.org. Graduates of the program will be able to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification or attain state licensure.

16. Will this program prepare me for a national certification exam?

Yes. Upon successful completion of the entire course of study, you will be eligible to sit for the National Certification Examination for Occupational Therapy Assistants. An individual must pass this examination to be eligible for state licensure and to be a certified Occupational Therapy Assistant. This exam is scheduled throughout the year.

17. Does this program have a dress code?

Appropriate attire will be required during your fieldwork training. Specific dress codes will be provided to you prior to the Fieldwork Training. It is understood that in a professional work environment, clothing must adhere to the standards of the profession and be practical to allow the individual to carry on his/her job responsibilities.

18. What is an Occupational Therapy Assistant?

An Occupational Therapy Assistant (OTA) is an integral member of the health care delivery team who provides direct patient care under the supervision of a registered occupational therapist. The OTA works with individuals of all ages to prevent deficits and maintain or improve function in activities of daily living, work and play/leisure. Recipients of Occupational Therapy (OT) services may be individuals who have been affected by disease, trauma, physical, psychological, cognitive or sensorimotor deficits.

19. Who employs Occupational Therapy Assistants?

OTAs serve a diverse population in a variety of settings such as hospitals and clinics, rehabilitation facilities, long-term care facilities, extended care facilities, sheltered workshops, schools and camps, home health care agencies, private practices, industrial medicine centers and wellness clinics.

20. What type of tasks are done by an Occupational Therapy Assistant?

Occupational Therapy Assistants:

- assist with data collection and evaluation of a client/patient referred for services, under the supervision of the Registered Occupational Therapist (OTR);
- develop treatment goals under the supervision of the OTR;
- implement and coordinate an intervention plan under the supervision of an OTR;
- provide direct service that follows a documented routine and accepted procedure under the supervision of an OTR: examples include: exercises, modalities to improve physical skills;
- training in activities of daily living such as feeding, dressing, bathing and household tasks;
- use of activities to promote improvement in psychosocial skills;
- cognitive, perceptual, sensorimotor treatment and activities;
- adaptation to the environment, or prescribing adaptive equipment to enhance an individual's function;
- communicate and interact with other team members and the individual's family or caregivers in collaboration with the OTR;
- maintain treatment area, equipment, and supply inventory as required;
- maintain records and documentation required by the work setting under the supervision of the OTR.

21. Will I actually have the opportunity to practice these skills in a real professional environment while still in school?

Yes. The OTA Program will provide you with a treatment laboratory. During course work and laboratory training, you will have the opportunity to practice skills used by the OTA in treatment settings. Level I and Level II Fieldwork training will require students to actually go to facilities which provide occupational therapy services and other services in nontraditional health care settings. You will have the opportunity to experience the duties which you will some day practice on your own.

22. How much time will I spend in practice settings while still in school?

Fieldwork training is provided in two parts during your academic program. Level I Fieldwork takes place during the second and fourth academic terms. The primary goal in Level I Fieldwork is to observe and to practice occupational therapy skills. The course requires that you attend an off-campus facility, selected by the college.

Level II Fieldwork takes place during the fifth and sixth terms, upon successful completion of all of your other course work. The Level II Fieldwork training is split into two courses, representing training at two different facilities. Each fieldwork course runs for 8 weeks, full time. The fieldwork coordinator will assist you in selecting the training site. An Occupational Therapy practitioner will be assigned as your fieldwork supervisor. Each Level II Fieldwork training course offers you direct "hands on" training, thus allowing you to apply classroom knowledge to an actual treatment or clinical environment. Fieldwork training is provided off campus in settings such as hospitals, nursing homes, school districts, and outpatient clinics, and a variety of community-based settings.

23. If I am unable to complete the entire sequence of Level II Fieldwork Training, full time, as outlined in the curriculum, will there be alternative options available to me?

Yes. The Accreditation Council for Occupational Therapy Education (ACOTE) allows for Level II Fieldwork training to be completed within a reasonable period of time, following completion of academic classroom preparation. Students unable to complete a Level II Fieldwork training due to illness, or other unforeseen problems, will be given the opportunity to extend the time necessary to complete the fieldwork training, provided it is completed within an 18-month time-frame adopted by the NEIT OTA program.

24. What is the current job market for an OTA graduate?

The core OTA curriculum for the OTA program prepares its graduates to explore multiple employment opportunities including, but not limited to employment in

- Acute Care Hospitals
- Long Term Care Facilities
- Mental Health Facilities
- Substance Abuse Facilities
- Transitional Living Programs
- Supported Housing
- Schools
- Early Intervention Programs
- Wellness Clinics
- Outpatient Facilities
- Private Practice
- Rehabilitation Centers
- Day Treatment Centers
- Industrial Rehabilitation Centers
- Adult Day Care Programs

In addition, graduates are prepared to pursue advanced degrees in a variety of health careers. Please be aware that the transferability of courses is always up to the institution to which the student is transferring. NEIT offers a graduate degree for COTAs to pursue an MSOT to become an Occupational Therapist.

25. Is licensure required to practice as a certified occupational therapy assistant?

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), c/o Accreditation Department, American Occupational Therapy Association (AOTA), 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. AOTA's phone number is (301) 652-AOTA and their website is www.acoteonline.org. Graduates of the program will be able to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination.

Rhode Island requires a license to practice as a Certified Occupational Therapy Assistant. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification or attain state licensure.

26. Where do I go for the Level I and Level II Fieldwork Training?

Will those sites be provided for me or must I find a site on my own? The college has developed affiliation agreements with occupational therapy practitioners and facilities within Rhode Island, Massachusetts, and Connecticut. Sites will be assigned as available to complete your Level I and Level II Fieldwork training. Students are welcome to recommend a potential training site of interest and the fieldwork coordinator will make every effort to obtain a fieldwork contract. Students will be encouraged to be active participants in the selection of their fieldwork training.

27. Do I need to maintain a certain grade point average?

Yes. You are required to maintain a cumulative grade point average of at least 2.33 throughout the program. In order to advance to the next term, a grade of C+ or better in the technical subjects, and a grade of C (73%) or better in every BIO, HS, EN, and MA course, must be attained. Students are allowed to repeat a maximum of 3 required (excluding Level II Fieldwork) courses, only once, prior to withdrawal from the OTA program. Failure to maintain this level of achievement will result in dismissal from the OTA program.

28. Are there any additional costs/activities associated with this program?

Besides uniforms and textbooks, the student will be required to have a complete physical exam, immunizations and other testing. Personal negligence and malpractice insurance is also required by affiliating facilities where internships are scheduled. A course in Cardiopulmonary Resuscitation (CPR) is required some time before the 2nd academic term through the American Heart Association (CPR -C, Healthcare Provider Course). All students are required to obtain three doses of Hepatitis Vaccine and a positive titer before participating in clinical placement. An opportunity for obtaining these shots on campus, at no additional cost, will be made available to students through Occupational Health and Rehabilitation, Inc. There is a fee for the National Certification Examination (approximately \$500.00). All costs associated with travel for Fieldwork Training are the sole responsibility of the student.

29. Must I attend classes during the summer 6-week intersession?

The liberal arts courses need to be completed by Quarter 5. This may include having to take up to two liberal arts courses during Intersession.

30. Are there any behavior standards for this program?

OTA students are expected to exhibit professional behavior. This will be assessed on a continual basis and will encompass not only grades but also adherence to classroom protocol, laboratory and clinic safety, attendance, participation and preparedness for class, appearance and ability to work as a team member. Development of professional values and attitudes is inherent in the curriculum, and students will be expected to exhibit such behavior to assure a placement in clinical fieldwork sites.

30. Do I need to have a Criminal Background check?

The Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requires all healthcare facilities which they accredit to perform criminal background checks on students. Prior to entering fieldwork, students will be required to undergo a criminal background check. In addition to the criminal background check required by the Joint Commission, some clinical sites may also require a national criminal background check. It will be necessary for students to sign a Consent and Disclaimer permitting NEIT to perform a criminal background check and a Release and Authorization permitting NEIT to disclose the results of the criminal background check to a clinical site where the student is being considered for placement. If a background check reveals any criminal convictions, the student may be disqualified from a clinical placement or employment in the field. Students assume the cost for all background checks.

Some facilities may also require a drug screen prior to accepting a student for Fieldwork.

NEIT makes no guarantee that once a student is matriculated, the student will be able to attend any fieldwork training setting, sit for the national certification or gain licensure if the student has a prior criminal conviction. This is the student's responsibility to discover what they must do to manage a positive criminal background investigation.

Technical Standards

In addition to the acquisition of the appropriate knowledge in the sciences and humanities, the faculty of the New England Institute of Technology Occupational Therapy Assistant Program are committed to the education of all qualified individuals. The essential requirements for the successful completion of an Associate Degree in Occupational Therapy Assistant are described below. The student needs to demonstrate the following skills and abilities, with or without reasonable accommodation. When a student’s ability to perform is compromised, the student must demonstrate alternative means and/or abilities to perform the essential functions of the occupational therapy student described below.

*Frequency Key: O = Occasionally (1-33%); F = Frequently (34-66%); C = Constantly (67-100%)***

Ability	Description	O	F	C
Cognitive	Process, synthesize, organize and learn new material in order to plan and implement a variety of activities.			X
	Identify cause- and- effect relationships in clinical situations; synthesize data and draw sound conclusions.			X
	Problem solve independently.			X
	Utilize basic math concepts for measurement and construction tasks.		X	
	Imitate role modeling of professional skills and behaviors			X
	Perceive events realistically, think rationally and clearly to function in routine and emergency situations		X	
	Follow written or verbal instructions in English.			X
Communication	Communicate effectively with faculty, clients, staff and other professionals using layman’s terms or medical terminology as appropriate.			X
	Orally report data and observations in language appropriate to the situation.		X	
	Read English sufficiently to understand and comprehend college level text books, written protocols, documentation in client’s chart, information necessary for documentation, evaluation, and package directions		X	
	Write English sufficiently to record legibly, course assignments and provide documentation for client’s chart.		X	
	Express thoughts clearly and succinctly			X
Cultural	Communicate accurately, sensitively and effectively with clients and professionals from different cultural and social backgrounds. Includes expression and reception of non-verbal behaviors.			X



Ability	Description	O	F	C
Behavioral/ Social	Adjust to a variety of individuals and their distinct needs.			X
	Maintain a professional attitude during all work performance			X
	Adjust to changes in scheduling and demonstrate flexibility required to meet department or facility needs.		X	
	Respect the integrity of all human beings and right for all individuals to receive appropriate treatment.			X
	Identify one's own strengths and weaknesses and to request assistance when needed.		X	
	Maintain emotional stability and the maturity necessary to interact with other, students, clients and professionals in a responsible manner			X
Gross Motor	Lift, carry or maneuver equipment weighing up to 60 lbs.		X	
	Transfer or maneuver individuals weighing up to 200 lbs.	X		
	Transfer patients to heights of up to 19 inches by lifting.		X	
	Physical strength, coordination and mobility to effectively operate and maintain equipment, safely move clients, carry out procedures and provide interventions		X	
	Kneel, crouch, crawl, bend and maneuver in and out of various positions to address client needs.	X		
	Safe body mechanics for lifting, pushing, and pulling	X		
	Navigate through various environments in a safe manner	X		
	Reach to operate and obtain items overhead.		X	
	Activity tolerance for standing/sitting for long periods of time and to respond to emergency situations			X
	Move from sitting to standing, walking and weight shifting to assist in the maintenance of a client's posture or position for treatment intervention			X
	Ascend and descend stairs with minimal effort while carrying up to <i>15 pounds</i>		X	
Fine Motor	Demonstrate multiple grasp and pinch patterns, including dexterity for writing and keyboard function or to administer standardized testing.			X
	Locate and palpate correct anatomical location for treatment and to assess changes in muscle tone		X	
	Utilize firm grasp for sustained hand/arm use in a variety of activities including setting up a testing or treatment environment and calibrating equipment with small parts.		X	



Ability	Description	O	F	C
Sensory	Visual: Observe and obtain information from all relevant sources required during client care. Read small printed language on tools used for therapy. Adequate distant vision to respond to visual environment approximately 20 feet away			X
	Auditory: Perceive spoken word; hear and interpret loud, soft and muffled sounds (including alarms and machinery).			X
	Tactile: Use sensation for physical assessment of clients (pulse/muscle movement) and to perceive environmental cues (temperature, vibration, pressure).			X
	Olfactory: Distinguish smells which are contributory to assessing and/or maintaining client's health status or environmental safety (i.e. fire)			X

Ability	Description	O	F	C
Environmental	Work in areas where personal boundaries may be violated (i.e. hugging from clients or other uncontrolled behaviors)	X		
	Work in areas of exposure to infectious waste, body fluids, wet or humid conditions.		X	
	Work under stressful conditions and irregular hours while reacting calmly to emergency situations.	X		

**** Note: Some frequencies will vary based on setting**